

Historic St. Andrews Waterfront Partnership  
1134 Beck Avenue • Panama City, FL 32401 • (850) 872-7208  
[www.historicstandrews.com](http://www.historicstandrews.com)

## **HISTORIC ST. ANDREWS WATERFRONT PARTNERSHIP**

Board Meeting Minutes

Wednesday, March 13, 2019

### **Agenda Item I – Call to Order**

Meeting called to order at 7:04 a.m. Wednesday, March 13, 2019 by Robbie Fehrenbach

Roll Call: Board of Directors Present: Robbie Fehrenbach, Gradi Morgan, Dave Smith,  
Mynde Kelly, Mynta Harbeson, Judy Stevens, Sonya Caldwell.  
Board of Directors Absent: Vic Jones  
Management: Michelle Price

### **Agenda Item II – Approval of Minutes**

The March Minutes were submitted prior to the April meeting for the Directors review. Robbie called for approval of minutes. Gradi motioned to accept the minutes for approval and Jan seconded. None opposed, minutes were approved

**Agenda Item III – Agenda Review** No changes were made to the agenda.

### **Agenda IV –President’s Report**

- a. Robbie stated lots of changes needed to be made to help the board move forward

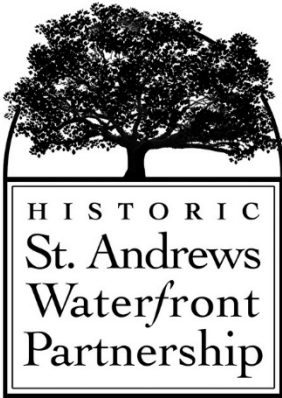
### **Agenda V – Treasurer’s Report**

- a. Vic submitted a Financial Report in print for everyone to review.
- b. Robbie asked for a motion to accept Vic’s report – Mynta motioned to accept and Gradi seconded.

### **Agenda VI – Market Manager’s Report**

- a. Dannon was absent from this meeting and the Market Growth Numbers will be stated in the Director’s Report that were passed out on paper.

### **Agenda VII – Old Business (On-going Action Items)**



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- a. Board Nominations Status – Board Nomination deadline was postponed until April 2019 meeting. The President asked for more nominations to be submitted. Voting will take place April.
- b. Museum Rehab – Vic has been tasked in charge of keeping up with the tasks that have been listed to revamp our Museum. Vic will start meeting with the City on a weekly basis.
- c. Alarm/Camera System – Vic has submitted quotes for a new Camera and Alarm System to Mr. Johnson, CRA Manager.
- d. Chair Campaign – Michelle, Currently we have ten (10) chairs and we need two (2) more sponsors to purchase chairs. We have two people ready to donate, Tim and Gradi.

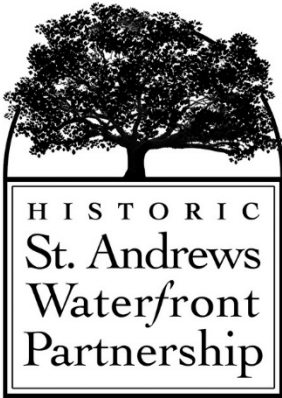
#### **Agenda VIII – New Business**

- a. 2019 Goals
  - i. Mural Project – Jan asked for directions and thoughts on what type of way she should start off with the Mural Project. It was decided a contest would be a good way to get started. We decided that it would be promoted for exposure for entries.
  - ii. Mr. Mike Johnson was introduced as our new CRA Director. He will be replacing Jared in attending our meetings.
  - iii. Museum Sign Displays – Boardwalk Design will provide a quote for replacing and rehabbing our signs in and around our Museum. An idea for a grant was brought up to pay for them. That will be researched.
  - iv. 100 Year Anniversary Event - April 17 & 18, 2020 will be our 100 Year Anniversary Event. April 11, 2019 at 9:00 a.m. will be the first meeting on the Event at the Museum. Sonya is asking for help planning and volunteering. Fundraising ideas were brought to the table i.e., Benches, Trees, and Pavers.
  - v. Map Preservation – a volunteer has come forward to donate cost and time for our map preservation and we are waiting on the price before anything is done.
- b. Buddy West donation of George & Lillian West documents – Donations will be for displays on the wall or on the desk and tables. Mynta motioned to accept the minutes for approval and Dave seconded.
- c. Building Steward Position – Vic Jones will take over that position.
- d. Villa Gateway Park – City will be working with Uncle Ernie's and The Waterfront Partnership on the upcoming plans for the revamping of the park.

**Agenda IX Executive Director's Report** – Michelle submitted her report in writing station the different events held in February 2019. The report stated different numbers for museum visitor, walking tours, markets held, Lillian's Letters, and Mardi Gras, etc.

#### **Agenda X Committee Reports**

- a.) Pie Day – Michelle asked for donations of Pies, selling slices of pie for 11-6 p.m. for \$3.14 per slice.



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- b.) Pub Crawl – Michelle sold over 800 passport books for this event. Local Businesses needs to be prepared.
- c.) Fundraising (pavers/benches) – Sonya requests a focal point of which fundraiser we will be doing.

**Agenda XI CRA Report**

- a.) We welcomed our new CRA Director Michael Johnson
  - i.) He discussed his new role for our Director and is working on different districts for 3 different CRA Managers which will include our district.
  - ii.) St. Andrews 2020 budget planning schedule will be discussed at a later time per Mike Nichols.
  - iii.) Alarm System and Surveillance system bids will be sent to Mike Johnson.

**Agenda XII Items from the Floor**

- a.) WIP membership – Nothing to report from Brad Stephens
- b.) Guests questions/comments/announcements – It was asked that St. Andrews do a display about Hurricane Michael inside our Museum.

**Agenda XIII Adjourn** – Meeting Adjourned at 7:50 a.m.

Submitted by Myde Kelly, Secretary

Approved by:

Roberta Fehrenbach  
President