



# Historic St. Andrews Waterfront Partnership

1134 Beck Avenue • Panama City, FL 32401 • (850) 872-7208

## **HISTORIC ST. ANDREWS WATERFRONT PARTNERSHIP**

### **Board Meeting Minutes**

**December 12, 2018**

**Agenda Item 1** – Call to Order Meeting was called to order at 7:06 am, Wednesday December 12 by Robbie Fehrenbach, President.

#### **Roll Call:**

**Board of Directors Present:** Robbie Fehrenbach, Gradi Morgan, Vic Jones, Judy Stevens, Mynta Harbison, Sonya Caldwell, Jan Johnson.

**Board of Directors Absent:** Sean Lyon, David Smith, Mynde Kelly

**Management:** Michelle Price

#### **Agenda Item II – Approval of Minutes**

The November meeting minutes were submitted prior to the December meeting for the Directors to review. Robbie called for corrections or comments - there were none. Mynta motioned to accept the minutes for approval, and Jan seconded. None opposed, minutes were approved.

#### **Agenda Item III – President’s Report**

Robbie announced that J.W. is back in St. Andrews as our CRA worker and already busy getting us back in good working order and nice and neat. She also announced that Jared Jones is the new CRA Manager for St. Andrews, as well as still the Assistant City Manager. Robbie requested that we all keep our eyes open as to things that may be damage related and need to be addressed in the area. We will compile a list at the museum and report it to the city periodically. The city may already be aware of some of the items reported, but by being the “eyes and ears” of St. Andrews we can try to keep things from slipping through the cracks.

It was decided that the new 30’ oak tree going into the park will be located on the east side of the park. Mike wanted a motion and approval for the location of the tree, Sonya made the motion, Judy seconded, all approved.

Robbie reported that there had been a discussion about getting brighter streetlights in St. Andrews and Mike confirmed that the City is agreeable to doing that.

#### **Agenda Item IV – Treasurer’s Report**

Vic submitted a Financial Report in print for the members to review and followed it up with comments that we really need to focus on trying to raise some money, through fund raising and the market. There was also some discussion about possibly putting requests for donations on



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Facebook, and in printing handouts that can be given when making personal contacts with people on donating to St. Andrews. Robbie asked for a motion to accept Vic's report – Judy made the motion and Mynta seconded. All approved.

### **Agenda Item V – Old Business**

Robbie reported that Jan and Sonya are working on Market Manager incentives and Sonya stated that they are still working on coming up with some options to present to us. The only other Old Business item is the repairing of the market shed. It is not repaired yet but there is someone that is going to do so, just not to it yet.

### **Agenda Item VI – New Business**

Robbie asked for a motion for the Partnership to fund a Matching Grant to match the money donated by the Panacea CRA, which is \$1,000.00, to be used for purchasing jackets for the schools. It has been decided that jackets are not needed, but the better thought would be to split both the money from Panacea and the matching funds from us between the schools. Jan made the motion and Judy seconded. All approved. We were reminded that the board workshop is January 27, at 1:00 at the Museum.

### **Agenda Item VII – Executive Director's Report**

Michelle submitted her report in writing stating the different events held in November and the different numbers for museum visitors, volunteers, markets held, etc. She also listed upcoming events for the rest of November and December.

### **Agenda IX – Activity Reports**

Robbie asked for ideas to help “tweak” a program for a Membership Drive and a Friends of St. Andrews program to generate new people and involvement in St. Andrews. She also asked for volunteers that would like to help Michelle with this program.

### **Agenda X – CRA Report**

Jared Jones was not present for this meeting, but Mike Nichols spoke in his place. He brought us up to date with what is going on with the 12th Street sidewalk project. It is slated to be finished in this fiscal year, but Mike thinks it will not start until after the July 4 holiday, so probably in August and finished by October. He also discussed the clean up at the St. Andrews marina and that it is almost through.

**Adjourn** – Robbie asked for a motion to adjourn. Mynta made the motion and Vic seconded. All approved. Meeting adjourned at 8:17.

Submitted by Gradi Morgan, Secretary



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Approved by:

A handwritten signature in black ink, which appears to read "Roberta Fehrenbach". The signature is fluid and cursive, with a long, sweeping tail on the final letter.

Roberta Fehrenbach  
President