

Historic St. Andrews Waterfront Partnership

1134 Beck Avenue • Panama City, FL 32401 • (850) 872-7208

Historic St. Andrews Waterfront Partnership Board Meeting Minutes February 6, 2018

Agenda Item I—Call to Order

Called to order at 7:05 am Tuesday January 9th by President Beverley Walterson.

Roll call:

Board of Directors Present: Gradi Morgan, Judy Stevens, Robbie Fehrenbach, Beverley Walterson, Vic Jones, Sean Lyon, Mynta Harbison, Dave Smith

Board of Directors absent: Mike Nichols

Attending Guests: Carol Roberts

Management: Vacant

Agenda Item II—Bay County Chamber Presentation

Carol Roberts, President of the Bay County Chamber of Commerce made a presentation concerning the benefits of the chamber and their accomplishments.

Carry-Over: Decide on whether to join the Chamber

Agenda Item III-Approval of Minutes

The January 9, 2018 minutes were previously emailed to the Directors. Beverley called for comments or questions.

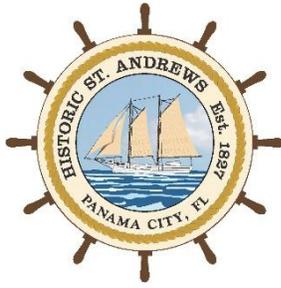
Motion: Gradi moved that the minutes be approved. Sean seconded. All Approved

Agenda Item IV-Chairperson's Report—Beverley Walterson

- A. Insurance—Beverley stated that we had renewed our liability insurance with our current carrier and brought everything up to standards.
- B. Museum Director—Beverley informed us that our new Museum Director will start on Feb. 13. Her name is Michelle Price. We will have the museum open on Saturdays from 9:00 til 3:00 once she gets settled.

Agenda Item V: Treasurer's Report—Judy Stevens

- A. Judy passed out the 2018 budget and the January P & L statement.
- B. There will be a meeting with John Parker tomorrow to discuss the bookkeeping issues



Historic St. Andrews Waterfront Partnership

1134 Beck Avenue • Panama City, FL 32401 • (850) 872-7208

Carry-over: Resolve bookkeeper issue and income tax preparation.

Agenda Item VI: Old Business:

- A. Beverley discussed that we had several applications for the board vacancies. However, during interviews with the applicants found out that several people had a misconception about the role of the HSAWP as we are not the CRA and do not have control over the CRA. The committee is regrouping with the applicants and will report back later.
- B. Onya had checked on the requirements for a banner permit and the wheel barrow signage. Following a discussion she is going back to the city for more explanation.

Carry-over: Onya will provide more information on the banner permitting process

- C. Mynta has talked to Mike Nichols concerning the Main Street project. There was discussion concerning funding at the State level. Also there was discussion about the process and whether St Andrews could be a Main Street Project on its own vs. Panama City. Heather had some reference information that Mynta got so she could do more research.

Carry-Over: Mynta will continue to research.

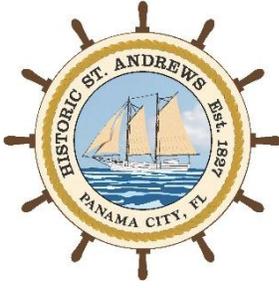
- D. Beverley is trying to contact the Bullet and get the ad updated
- E. The Google Ad Word concept has been dropped at the recommendation of the web designer.

Agenda VII: New Business

- A. Conference table—Jim Pignarri has offered to build the HSAWP a new conference table. We will attach a plaque to the table showing who built it.

Agenda Item VIII Project Director's Report-Onya Bates

Onya reported that there is only \$40,000 in the grant budget but she can get another \$10,000 if needed. The Copper Tap Grille project is on hold pending permit approval. The grant will be held until the project moves forward again. The 13th street project is going well and on schedule. The utility pole that is holding the 12st project up is scheduled to come down by the end of July. The CRA Plan Update presentation might move from the 13th to the 27th. That is to be determined. Robbie asked in the January meeting what can be done for residential. Onya is to find out how many residential units there and what are the parameters for the grants. She will



Historic St. Andrews Waterfront Partnership

1134 Beck Avenue • Panama City, FL 32401 • (850) 872-7208

get back to us. It was pointed out there are still issues with the Bayview parking lot. The bumpers are not painted and are being pushed out of location by vehicles. Also the fence is not up and water is standing in pot holes. Onya to check on these items.

Carry-over: Onya to get data on the number of residences in the CRA and what can be done through the grants.

Follow-up on issues with the Bay view parking lot.

Agenda Item XI—Committee Reports

- A.** Museum Operations and Procedures—Robbie presented a budget for a walking tour grant proposal to the Florida Humanities Council with a net cost to HSAWP of \$1,820.00. Nancy Hudson has been involved for a long time is proposed as the Project Director.

Motion For approval by Vic to approve budget and apply for the grant, second by Sean.

- B.** Events & Promotions—Beverley reported that we have St. Patrick's Day Pub Crawl on March 17th and will need extra hands for that. A joint meeting of the bar owners was requested to get all on the same page. Robbie will coordinate. Salty Dog Days will be upcoming in the latter part of the year.

- C.** Market Resource—Dave is checking on bring music back to the market. There was much discussion as to what could be done and he is going to research. He will also check on the availability of power.

Meeting adjourned 8:25

Attachments: Carry-Over

Respectively Submitted
Vic Jones, Secretary

Approved by:

Beverly Walterson, President